



CITY OF SUMTER DESIGN REVIEW BOARD

Minutes of the Meeting

December 15, 2022

ATTENDANCE

A meeting of the City of Sumter Design Review Board was held on Thursday, December 15, 2022, in the City Council Chambers located on the Fourth Floor of the Sumter Opera House. Five board members –Ms. Julie Herlong, Ms. Jean Whitaker, Ms. Heidi Burkett, Mr. Randy Abbott, and Ms. Lucy Wilson were present. Ms. Hyacinth Kinley and Mr. Jerome Robinson were absent.

Staff members present were Mr. Jeff Derwort, Mr. Kyle Kelly, and Ms. Kellie Chapman.

The meeting was called to order at 3:00 p.m. by Ms. Julie Herlong.

MINUTES

Mr. Randy Abbott made a motion to approve the minutes of the November 17, 2022, meeting as written. The motion was seconded by Ms. Lucy Wilson and carried by a unanimous vote.

APPROVAL OF MEETING DATES FOR 2023

Mr. Randy Abbott made a motion to approve the meeting dates for 2023. The motion was seconded by Ms. Heidi Burkett and carried by a unanimous vote.

NEW BUSINESS

HP-22-18, 418 West Calhoun St. (City) was presented by Mr. Kyle Kelly. The Committee reviewed this request for Design Review approval for extension of a 6 ft. tall wood privacy fencing on the property’s side yards and installation of a metal access gate at the driveway.

Mr. Kelly stated the house is a two-story wood framed house with elements of Spanish Revival style, built around 1930.

Mr. Kelly added Design Review approval was issued in September 2019 for the installation of the six-foot-tall wooden fence which encloses the rear yard.

Mr. Kelly mentioned the house is a contributing structure to the fabric of the Hampton Park Historic District based both on age and architectural details.

Ms. Ann Roberts and Mr. Steve Gillies were present to speak on behalf of the request.

Mr. Mark Johnson was present to speak in opposition of the request.

After some discussion, Ms. Heidi Burkett made a motion to approve your request for extension of 6 ft. tall wood privacy fencing on the property's side yards and installation of an access gate at the driveway, in accordance with the materials, photographs, and construction details submitted and referenced in the Staff Report and during the Staff Presentation and based on compliance with Design Review Guidelines. The motion was seconded by Mr. Randy Abbott and carried by a unanimous vote.

HP-22-19, 508 W. Hampton Ave. (City) was presented by Mr. Kyle Kelly. The Committee reviewed this request for Design Review approval for replacement of a 6 ft. tall wood privacy fence in the lot's west rear yard.

Mr. Kelly stated that Stop-Work orders were issued November 10, 2022 by the Planning Department regarding construction of a new fence, as the property owner had not obtained Historic Design Review approvals and permits. This request is a corrective step taken by the applicant to resolve the stop work order.

Mr. Kelly briefed that the residence is a 1.5 story rectangular clapboard house in the Vernacular Victorian style, built around 1890. The house is considered a contributing structure to the Hampton Park Historic District based both on age and architectural details.

Mr. Kelly noted there is 1 prior Design Review Board approval on record regarding the property for construction of a 144 sq. ft. accessory shed in the rear yard of the property (HP-20-05).

Mr. Mike Parnell and Mr. Philip Tuggle were present to speak on behalf of the request.

After some discussion, Ms. Lucy Wilson made a motion to approve the request for replacement of a 6 ft. tall wood privacy fence in the lot's west rear yard, in accordance with the materials, photographs, and construction details submitted and reviewed at the Design Review Board meeting and based on compliance with Design Review Guidelines. The motion was seconded by Ms. Heidi Burkett and carried by a unanimous vote.

HP-22-20, 20 Calhoun Place (City) was presented by Mr. Kyle Kelly. The Committee reviewed this request for Design Review approval for construction of a two-story, 1,800 sq. ft. single family residence with attached two-car garage.

	<p>Mr. Kelly stated request for Design Review Approval for an alternate architectural design plan for 1 of 4 single-family detached residential structures to be located on Calhoun Place.</p> <p>Mr. Kelly briefed this property originally received Design Review approval in 2008 (HP-08-13) with 4 unique but complementary designs identified for the lots to be developed. The request was later amended and approved for alternate designs for the parcels located at 10 and 80 Calhoun Place via separate actions. The proposed development is a residential infill project in the Hampton Park Historic District.</p> <p>Mr. Kelly noted under a plan approved in 1991, the property formerly known as 315 W. Calhoun St. was to be developed for 8 single-family detached units, each on its own parcel. The 2 parcels at the rear of the site were developed prior to the adoption of the current design guidelines manual and more closely resemble contemporary residential structures commonly found in new subdivisions. There are no contributing structures to the Hampton Park Historic District currently on the site.</p> <p>Mr. Dennis Kern was present to speak on behalf of the request.</p> <p>Mr. Thomas Swan and Ms. Sharon Swan were present to speak in opposition of the request.</p> <p>After some discussion, Mr. Randy Abbott made a motion to approve the request for construction of a 1,800 sq. ft. two-story single-family home with an attached 2 car garage, in accordance with the materials, photographs, and construction details submitted and referenced in the Staff Report and based on compliance with Design Review Guidelines.</p> <p>A condition of this approval is a requirement to work with Planning Staff to revise the building plans to increase architectural detail and ornamentation on the structure's front façade, in accordance with the Design Review Guidelines.</p> <p>The motion was seconded by Ms. Heidi Burkett and carried by a unanimous vote.</p>
OLD BUSINESS	NONE
CERTIFICATES OF APPROPRIATENESS	NONE

STAFF REPORT	NONE
ADJOURNMENT	With no further business, Ms. Julie Herlong made a motion to adjourn the meeting at 4:13 p.m. The motion was seconded by Ms. Lucy Wilson and carried by a unanimous vote.
	Respectfully submitted, <i>Kellie K. Chapman</i> Kellie K. Chapman, Board Secretary