

# Sumter City-County Planning Department

12 W. Liberty Street/PO Box 1449

Sumter, SC 29151

Phone: (803) 774-1660

FAX: (803) 774-1687



---

## APPLICATION FOR MUNICIPAL ANNEXATION

Submittal Date: \_\_\_\_\_ Requested Annexation Process  100%  75%  25 %

**General Annexation Location:** \_\_\_\_\_

**Tax Parcel #'s (10 digit):** \_\_\_\_\_  Attach list, if needed

**Property Owner(s):** \_\_\_\_\_  Attach list, if needed

*Annexation applications for portions of single parcels will not be processed.*

**County Zoning District:** \_\_\_\_\_ **Total Acreage to be Annexed:** \_\_\_\_\_ Vacant? \_\_\_\_\_

**IF NOT VACANT** – Describe any existing buildings by **Square Footage** and **Use:** **[SF]** Single Family,

**[MF]** Multifamily, **[CO]** Commercial/Institutional, or **[IN]** Industrial: \_\_\_\_\_

**Requested City of Sumter Zoning District:** \_\_\_\_\_

**Required Attachments:** Please submit:

- Letter of Intent (reason for annexation)
- Summary of Future Development Plans (if applicable)
- Copy of Property /Deed and Plat Map
- Legal Description, Boundary Survey
- Completed Rezoning Application (if applicable)
- Signature Authority Document (if not sole owner)\*
- Annexation Petition

### Contact Information

\_\_\_\_\_  
Printed name of Owner/Application

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Phone Number / Fax Number / Email

\_\_\_\_\_  
Signature of Owner/Applicant\*

# ANNEXATION APPLICATION

PRINT OR TYPE ALL ANSWERS (EXCEPT SIGNATURES)

## APPLICANT INFORMATION

**Primary Contact:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**Property Owner # 1:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Authorized agent # 1 (if applicable): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Property Owner # 2:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Authorized Agent # 2 (if applicable): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Property Owner # 3** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Authorized Agent # 3 (if applicable): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**100% PETITION FOR ANNEXATION**

PRINT OR TYPE ALL ANSWERS (EXCEPT SIGNATURES)

TO THE MAYOR AND COUNCIL OF THE CITY OF SUMTER:

We, the undersigned, being 100% of the freeholders owning 100% of the assessed value of the property in the contiguous territory described below and shown on the attached plat, hereby petition for annexation of said property by ordinance effective as soon hereafter as possible, pursuant to South Carolina Code 5-3-150.

Legal description of property (attach additional sheets if necessary):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**THE UNDERSIGNED ACKNOWLEDGE THAT THIS PETITION IS IRREVOCABLE:**

Signature of property owner # 1: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Signature of authorized agent # 1: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Signature of property owner # 2: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Signature of authorized agent # 2: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Signature of property owner # 3: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Signature of authorized agent # 3: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_